

UINTAH SCHOOL DISTRICT POLICY ACTION REVIEW

1st Reading	04/06/22	New	
2nd Reading	05/11/22	Revised	X
Approved	05/11/22	Substitute	

007.0615 ACTIVITY TRAVEL

*FORMERLY PART OF POLICY 007.0610 EXTRACURRICULAR ACTIVITY PROGRAMS
(PREVIOUSLY APPROVED ON 11/11/20)*

1.0 EDUCATIONAL CULTURAL AND ATHLETIC TRANSPORTATION

- 1.1. The Board authorizes the Superintendent to approve applications for in-state overnight travel and/or out-of-state travel for students to educational, cultural, and athletic activities. Applications shall be made at least two weeks in advance of the time of the in-state overnight travel and before travel arrangements are made for out-of-state travel.
- 1.2. Appropriation for student travel will be assigned to schools to cover travel costs for those activities the school supports for funding.
 - 1.2.1. Procedures for travel time, expenditures and priority will be determined by the school administration.
 - 1.2.2. Any cost not covered by the school's activity travel budget must be covered by appropriate fundraising which has been approved by the school administrator.
 - 1.2.3. Travel at the secondary schools must first cover contracted activities, and then other school related events.
 - 1.2.4. It is expected that all travel will require the least possible time out of school instructional time; thus, only the amount of time necessary for travel to and from sanctioned activities should be taken for all out of school activities.
 - 1.2.5. Travel to and from school related activities should be done in the most expeditious manner possible.

2.0 STUDENTS TRAVEL TO STATE COMPETITIONS

- 2.1. State travel budget is allocated separately from the regular school activity budget for high school activities.
 - 2.1.1. Costs associated with travel, such as busing, rooms and meals, must be consistent between those groups that are eligible to attend the state competition.
 - 2.1.2. Any cost of state travel that cannot be accommodated out of the appropriated funding must be funded by other means such as fundraising, student fees, or individual reimbursement.
 - 2.1.3. Any travel to state competitions must be limited to only the amount of time absolutely necessary to cover competition at the state event.

3.0 TRAVELING TEAMS (INCLUDING ALL EXTRA-CURRICULAR ACTIVITIES AND FIELD TRIPS)

3.1. When traveling all teams/groups will be supervised by at least two supervisors. Groups over 30 shall require an added supervisor for every additional 15 students.

Example:

Number of students	<u>Minimum</u> number of Supervisors
0-44	2
45-59	3
60-74	4
75-89	5

When both girls and boys are on a team/group there will be at least one supervisor of each gender.

3.2. Supervisors traveling with the teams/groups will be appointed as the coach/teacher, assistant coach or supervisor of the team by the Board of Education. In emergency situations a replacement supervisor can be approved by the building administrator for one time only on a case-by-case basis.

4.0 STUDENT TRAVEL TO NATIONAL CONVENTIONS

4.1. The Board of Education acknowledges the accomplishments of high school students who qualify for attendance at national conferences, workshops or competitions. Those students, including supervisors, who place first in state level competitions will be eligible to receive \$100 to be applied towards their national convention travel expenses.