



Uintah School District

Board of Education

Allen A Huber, President • K. Mark Caldwell, Vice President
Rodney S. Anderson, M.D., Member • James F. Allen, M.D., Member • Shane K. Oaks, Member

Uintah School District Reference Check Form

If reference is reluctant to provide information, please skip to #5

Applicant name: _____ Date: _____ Position Applying For _____

Reference name: _____ Title: _____ Organization: _____

Reference Phone # _____ Relation to Applicant: ___Supervisor ___Colleague (Specify): _____

Dates of Employment: From _____ To _____ Position(s) Held: _____

of Hours Per Week: _____ Reason for Separation: ___Voluntary ___Involuntary (Please Give Explanation):

Please rank the candidate based on the following areas:

Responds to supervision	Poor	Fair	Good	Very Good	Excellent	NA
Attendance	Poor	Fair	Good	Very Good	Excellent	NA
Dependability	Poor	Fair	Good	Very Good	Excellent	NA
Willingness to assume responsibility	Poor	Fair	Good	Very Good	Excellent	NA
Ability to follow instructions	Poor	Fair	Good	Very Good	Excellent	NA
Quality of work	Poor	Fair	Good	Very Good	Excellent	NA
Quantity of work	Poor	Fair	Good	Very Good	Excellent	NA

1. Were there any disciplinary actions? Please explain.
2. What are the candidate's weak points, and were there any performance issues? Please explain.
3. What are the candidate's strong points? On a scale of 1-10, with 10 being best, how would you rate him/her.
4. Describe how this candidate interacts with colleagues, students, and parents.
5. If given the opportunity, would you re-employ this individual? ___Yes ___No
6. Any additional comments?

Mark Dockins, Superintendent • J. Randall Upton, Business Administrator
635 West 200 South • Vernal, UT 84078-3099
435.781.3100 • 435.781.3107 fax
www.uintah.net



"Success for Every Student"