

DUE BY MARCH 1

LANE CHANGE APPLICATION
UINTAH SCHOOL DISTRICT
VERNAL, UTAH

Name _____ School _____ Date _____

Date of first Bachelor's Degree _____ University _____

Degree _____ Major _____ Minor _____

Current Lane _____ Requested Lane _____

Approved: _____
Lane Change Committee Superintendent

Please review policy 005.0525

All completed lane change applications must be submitted to the Superintendent on or before March 1, to qualify for the lane change for the next fiscal year. If proper documentation is submitted at the time of the application, salary adjustments will be made and reflected in the next year's salary. In the event the proper documentation cannot be provided at the time of application, it may be submitted any time during the school year. Salary change shall be effective in the pay period following the month the proper documentation is provided to the district office.

You must notify the Human Resource Department when you have all the proper documentation ready to be applied to your application.

District Office Use Only :
Date submitted: _____
Initialed by: _____